****

NAME:  **REGION**

ADDRESS: New York Area ❑

Southern California Area ❑

Third Area ❑

**PLACEMENT REQUESTED**

First Assistant Director ❑

Second Assistant Director ❑

PHONE: Unit Production Manager ❑

LAST 4 DIGITS SS#:

**BASIS OF ELIGIBILITY**

EMAIL: Initial Placement ❑

Upgrade ❑

**\_\_\_\_\_\_\_\_**

Signature Date Shoot

Prep

**SUBMIT MATERIALS TO:**

**DGA COMMERCIAL ADMINISTRATION FOR OFFICE USE ONLY:**

**1697 BROADWAY SUITE 600** Mandatory Safety Training ❑

**NEW YORK, NY 10019**

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| --- | --- | --- | --- | --- | --- |
| **DATES OF**  **EMPLOYMENT** | **POSITION**  **HELD** | **NAME & ADDRESS OF**  **EMPLOYER**  Production Office address, NOT Payroll Company! | **TITLE OF PRODUCTION & TYPE** | **# OF DAYS:**  **PREP** | **SHOOT** |
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**INFORMATION SHEET SPECIFIC TO**

**EACH PRODUCTION**

**Production Name:**

**Production Company:**

**Producer:**

**Director:**

**Production Manager:**

**Assistant Directors:**

**Your Job Title:**

**Dates of employment**

**Number of days worked**

**Items of documentation** **Dates**

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**Type of Production:**

**Comments:**

**Make one copy of this form for each production worked.**

**Supporting documentation should follow this page.**